

|  |                                 |   |  |                 |                                |                 |               |
|--|---------------------------------|---|--|-----------------|--------------------------------|-----------------|---------------|
| <b>Center Name:</b><br>Maddy Tay's II                                  |                                 | <b>Address:</b><br>102 S. Utah<br>Roswell, NM 88203 |  |                 | <b>Phone:</b><br>(575)622-1340 |                 |               |
| <b>License Number:</b><br>72771  | <b>Issue Date:</b><br>06/1/2017 | <b>Expiration Date:</b><br>05/31/2018               | <b>Type:</b><br>5 Star FOCUS Child Care Center |                 | <b>Status:</b><br>Licensed     |                 |               |
| <b>Capacity</b>  |                                 |   |  |                 | <b>Census</b>                  |                 |               |
| Over Age 2:  | 69                              | Under Age 2:  | 18   | Night Care:     | 0                              | Playground:     | 110           |
|  |                                 | Over 2:   | 25   | Under 2:        | 11                             |                 |               |
| <b>Days and Hours of Operation</b>                                     |                                 |   |  |                 |                                |                 |               |
|  | <u>Monday</u>                   | <u>Tuesday</u>                                      | <u>Wednesday</u>                               | <u>Thursday</u> | <u>Friday</u>                  | <u>Saturday</u> | <u>Sunday</u> |
| Opening Times:   | 07:00 AM                        | 07:00 AM  | 07:00 AM                                       | 07:00 AM        | 07:00 AM                       | Closed          | Closed        |
| Closing Times:   | 06:00 PM                        | 06:00 PM  | 06:00 PM                                       | 06:00 PM        | 06:00 PM                       |                 |               |
| <b># of Classrooms:</b><br>5   | <b>Purpose:</b><br>Follow-up    |   | <b>Date:</b><br>11/07/2017                     |                 | <b>Time:</b><br>02:45 PM       |                 |               |
| <b>Comments</b><br>Follow up Survey to Annual Survey dated 10/06/2017. |                                 |   |  |                 |                                |                 |               |

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

| Licensure  |                |
|--|----------------|
| 8.16.2.11 A TYPES OF LICENSES                                  | Not Inspected  |
| 8.16.2.11 B RENEWAL OF LICENSE                                 | Not Inspected  |
| 8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE           | Not Inspected  |
| 8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS | Not Inspected  |
| 8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES               | Not Inspected  |
| 8.16.2.18 D COMPLAINTS   | Not Inspected  |
| 8.16.2.21 A LICENSING REQUIREMENTS                             | Not Inspected  |
| 8.16.2.21 B CAPACITY OF CENTERS                                | Not Inspected  |
| 8.16.2.21 C INCIDENT REPORTING REQUIREMENTS                    | Not Inspected  |
| Administrative Requirements                                    |                |
| 8.16.2.22 A ADMINISTRATION RECORDS                             | Not Inspected  |
| 8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT       | Not Inspected  |
| 8.16.2.22 C POLICY AND PROCEDURES                              | Not Inspected  |
| 8.16.2.22 D FAMILY HANDBOOK                                    | Not Inspected  |
| 8.16.2.22 E CHILDREN'S RECORDS                                 | Non-compliance |

|   |                                 |                            |
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| <b>Administrative Requirements</b>  |                                 |                            |
| <b>Deficiencies</b>   |                                 |                            |
| Of the 2 children's records reviewed, 1 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption. |                                 |                            |
| Regulation: 8.16.2.22E(1)(e)  |                                 |                            |
| <b>Corrective Action Plan</b>   |                                 |                            |
| Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.  |                                 |                            |
| Date to be Completed: 11/14/2017  |                                 |                            |
| 8.16.2.22 F PERSONNEL RECORDS   |                                 | Not Inspected              |
| 8.16.2.22 G PERSONNEL HANDBOOK  |                                 | Not Inspected              |
| <b>Personnel &amp; Staffing</b>   |                                 |                            |
| 8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS   |                                 | Not Inspected              |
| 8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING   |                                 | Not Inspected              |
| 8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES  |                                 | Not Inspected              |
| <b>Services &amp; Care of Children</b>  |                                 |                            |
| 8.16.2.24 A GUIDANCE  |                                 | Not Inspected              |
| 8.16.2.24 B NAPS OR REST PERIOD   |                                 | Not Inspected              |
| 8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS  |                                 | Not Inspected              |
| 8.16.2.24 D DIAPERING AND TOILETING   |                                 | Not Inspected              |
| 8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS   |                                 | Not Inspected              |
| 8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE  |                                 | Not Inspected              |
| 8.16.2.24 G PHYSICAL ENVIRONMENT  |                                 | Not Inspected              |
| 8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT   |                                 | Not Inspected              |
| 8.16.2.24 I EQUIPMENT AND PROGRAM   |                                 | Not Inspected              |
| 8.16.2.24 J OUTDOOR PLAY AREAS  |                                 | Not Inspected              |
| 8.16.2.24 K SWIMMING, WADING AND WATER  |                                 | Not Inspected              |
| 8.16.2.24 L FIELD TRIPS   |                                 | Not Inspected              |
| <b>Food Service</b>   |                                 |                            |
| 8.16.2.25 B MEALS AND SNACKS  |                                 | Not Inspected              |
| 8.16.2.25 C MENUS   |                                 | Not Inspected              |
| 8.16.2.25 D KITCHENS  |                                 | Not Inspected              |
| 8.16.2.25 E MEAL TIMES  |                                 | Not Inspected              |
| <b>Health &amp; Safety Requirements</b>   |                                 |                            |
| 8.16.2.26 A HYGIENE   |                                 | Not Inspected              |
|   |                                 |                            |

|   |                                 |                            |
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| <b>Health &amp; Safety Requirements</b>   |                                 |                            |
| 8.16.2.26 B FIRST AID REQUIREMENTS  |                                 | Not Inspected              |
| 8.16.2.26 C MEDICATION  |                                 | Not Inspected              |
| 8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS  |                                 | Not Inspected              |
| 8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS                                       |                                 | Not Inspected              |
| <b>Buildings, Grounds &amp; Safety</b>  |                                 |                            |
| 8.16.2.29 A HOUSEKEEPING  |                                 | Not Inspected              |
| 8.16.2.29 B PEST CONTROL  |                                 | Not Inspected              |
| 8.16.2.29 C MECHANICAL SYSTEMS  |                                 | Not Inspected              |
| 8.16.2.29 D WATER AND WASTE   |                                 | Not Inspected              |
| 8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL                                      |                                 | Compliance                 |
| 8.16.2.29 F EXITS AND WINDOWS   |                                 | Not Inspected              |
| 8.16.2.29 G TOILET AND BATHING FACILITIES   |                                 | Not Inspected              |
| 8.16.2.29 H SAFETY COMPLIANCE   |                                 | Compliance                 |
| 8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES |                                 | Not Inspected              |
| 8.16.2.29 J PETS  |                                 | Not Inspected              |

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

*Nicholas Conde*

11/07/2017

*Summer Rossow*

11/07/2017

Surveyor: Nicholas Conde

Date

Facility Rep: Summer Rossow

Date